



August 30, 2011

SUBJECT: Safety and Construction Meeting

The Airport, ATCT and FSDO would like to invite you to a Westside Tenant Meeting to review safety procedures and provide information and updates.

The meeting will discuss the following topics:

- Taxiway Whisky Construction Project Updates
- Safety Meeting (FSDO)
- ATCT updates

The meeting will be held at the following location:

**September 8, 2011
3:00 pm to 5:00 pm
1701 Airport Blvd, Suite B1130
San Jose CA 95112
McDonnell Douglas Conference Room**

Once you arrive at SJC, follow signs to the Terminal A Short Term Parking garage. After parking your car, follow signs to International Arrivals, then continue south along the sidewalk to the offices. Airport Admin Office is at Suite B1130. Please bring your parking ticket with you for validation.