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Stand Down Home Page	Hosting Information	Hosting Locations	Presenters/Panelists Page	Sponsor Page	Registration Page

Thank you for your interest in hosting the event!

The information below is intended to assist you in making the event a success. But please feel free to contact us with any questio[...] concerns.

Help via email: host@advocates4safety.org

Help via phone: 585-727-0968

Registration and Wings Credit

Set-up Hints

Only the host needs to register for the event with GoToWebinar. It will not be helpful for your other attendees to register since they will not log-in, they will not appear on the attendance report and will not be issued credit on that basis.

Please click here to download the attendance form and print out as many sheets as you think you will need. (You will need one sheet for each 7 attendees.) If you are unable to print the forms, please let us know how many forms you will need and we will mail them to you. (Please allow at least 10 days for the sheets to arrive.) During the event, please have each attendee sign the sheet, making sure that they provide their FAASafety.gov registration email address. Credit cannot be issued by any other means. Failure to provide the correct email address will result in the system rejecting the posting of the credit. Please stress that the entries must be totally legible in order for us to issue credit.

After the event is over there are several ways to ensure that the attendees receive their Wings credit.

- Enter the information from the attendance sheets into

There are plenty of acceptable ways to set up for the eve[...] but it is important to make sure some basics are covered[...] two most important considerations are attendee comfort[...] their viewing experience.

Attendee comfort includes a clean, smoke-free environm[...] comfortable temperature, adequate ventilation, a comfor[...] chair with adequate room and access to a restroom. Kee[...] mind that the event lasts for several hours with only a fe[...] short breaks. Metal folding chairs are acceptable providi[...] they are in good condition.

The attendee viewing experience must include easy view[...] of presentation and good sound quality. The size of the viewing device is determined by the number of attendees[...] the layout of the room. Or, the number of attendees invit[...] determined by the size of the viewing device. Common s[...] here is the key. Obviously 50 attendees trying to see a 24[...] inch computer monitor is not acceptable and 5 attendees[...] not need a 6-foot wide projected image. The same comm[...] sense principles apply to the sound. Everyone must be a[...] to hear adequately and that is all that is really important.

an online form that will be provided.
- Scan the attendance sheets and email them to host@advocates4safety.org
- Mail the sheets to: AFASF Business Office, 824 Hamlin Parma Townline Road, Hilton, NY 14468
- Any CFI or FAASTeam representative can issue Wings credit through their own account on FAASafety.gov. Simply ask a CFI or FAASTeam to representative to issue the credit. The Accredited Activity number is BRIGHTSPOT-VSD-0115.

the "Technical Set-up" section for more on this subject.

If snacks are not going to be provided by the host, then attendees should be reminded to bring whatever they ma need, especially bottled water. Again, the event lasts for several hours and runs through the traditional lunch time some time zones. In any case, a trash receptacal should provided.

Technical Set-up	Schedule

The technical set-up is really not very difficult or complicated. The set-up will be dictated, to a large extent, by the number of attendees expected. The simple guideline is to make sure that all attendees can see and hear the presentations easily.

A good, fast, reliable internet connection is essential. Without a strong connection, the screen will freeze frequently and the sound, if using the supplied VOIP connection, will be sporadic. Most home or business internet connections using a cable modem are adequate. Use of a mobile "hot spot" using a smart phone or tablet computer is not recommended. Hosts will be given an opportunity to test their connection live with the system up until the day before the event.

The best, most reliable device for receiving the presentation is a Windows® based laptop or desktop computer. In theory, Apple® products using the iOS™ will work, but experience has shown that most cases of inability to connect or loss of connection happen when an Apple® device is being used. Other mobile devices such as Android have provided better results, but are also not recommended.

Video can be sent to a TV, monitor, or projector by a variety of methods which depend on the input and output jacks on the respective devices. Most computers, desktops and laptops, and most TVs monitors, and projectors built within the last three years have HDMI capability. If HDMI is available, it is the preferred method of connection since it carries both the video and audio signals. If HDMI is not available, VGA connections can be used for the video signal, but a separate cable will be needed for the audio signal. It may also be possible to use a USB cable with some configurations. Finally, some recent devices can connect wirelessly via WiDi (as opposed to WiFi).

You will have an option to hear the audio and participate in discussions via your computer audio hardware using VOIP, or via a telephone dial-in number. In either case, you will need a means of amplifying the audio for your group. If using the computer and VOIP, any connected speakers suitable for the size group will work. If using a mobile phone, a Bluetooth speaker will usually be necessary. Using a mobile phone is only recommended if you have unlimited long distance and

Segment	Time Allotted	Presenter
Intro/Opening Remarks	0:10	Gene Benson
The Culture of Airmanship 2.0	0:45	David Koch
Discussion	0:15	Panel
Break	0:10	
Performance, Limitations and Loss of Control	0:45	David St. George
Discussion	0:15	Panel
Break	0:10	
Medicine and Psychology in Aeronautical Decision Making	0:45	Gene Benson Quay Snyder, MD
Discussion	0:15	Panel
Summary/Closing Remarks	0:15	Gene Benson
Total Running Time	3:45	

Schedule, topics, and presenters subject to change

only recommended if you have unlimited long distance and
unlimited minutes. If only using the device for audio, you will
not be using your data allotment.

We can provide some technical support to assist with your
connection, but it must be done before the day of the event.

Schedule, topics, and presenters subject to change

Please note that the event will begin on-time and that the
system will be live approximately 30 minutes prior to the
event start time. Presentation and discussion times are
approximate so the end time may be slightly different.

Saturday, March 21, 2015

Please note the time in your local time zone.

11:30 AM EDT till 3:15 PM EDT
10:30 AM CDT till 2:15 PM CDT
9:30 AM MDT till 1:15 PM MDT
8:30 AM PDT till 12:15 PM PDT
1530 UTC till 1930 UTC

Get Help!	Register

The information above is intended to assist you in making the
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questions or concerns.

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Still Interested in hosting? If so, please register as a h
before registering for the event. After registering as a h
you will be returned to this page and you can register fo
event by using the "REGISTER" button below.

Host Registration Form

A host or an individual attendee can register by clicking
button bleow.

REGISTER

After registering, you will receive a confirmation ema
containing information about joining the webinar.

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HOME

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