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Cc: [Hancock, Louis A \(FAA\)](#); [Harry Kaufman](#); [Herum, Aaron \(FAA\)](#); [Brian Goff](#)
Subject: JAX 2023 RSAT meeting
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Airport Users,

Runway incursions remain a serious concern nationally. One important component of our ongoing efforts to improve surface safety at JAX Airport involves conducting a Runway Safety Action Team (RSAT) meeting at least once each year. In conjunction with airport management, we will be conducting a local RSAT meeting on April 13, 2023. The meeting is scheduled from 0900-1100, and will be held at Jacksonville International Airport Large conference room.

The purpose of this RSAT meeting is to unite those individuals and organizations that are actively involved in air traffic operations and movement of aircraft, vehicles, and equipment on the Airport Operations Area (AOA). We look for participation from all major airport interests including tenants, fixed base operators, airport operations, and maintenance personnel. Participants are asked to help develop recommendations and solutions to enhance surface safety. Those recommendations serve as the foundation for a site-specific Runway Safety Action Plan. You are cordially invited to join us.

Your participation is important and your input is welcomed. Please RSVP to William Brown at William.F.Brown@faa.gov. Include the name, organization, phone number, and email address of those who will be attending.

If you have questions or need more information, please let me know.

Sincerely,

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