

*RSAT Invitation Template*

*Updated 04.2021*

Airport Users,

Runway incursions remain a serious concern nationally. One important component of our ongoing efforts to improve surface safety at Donaldson Field (GYH) Airport involves conducting a Runway Safety Action Team (RSAT) meeting at least once each year. In conjunction with airport management, we will be conducting a local RSAT meeting on May 15, 2025. The meeting is scheduled from 1300-1500 Eastern Time, and will be held at the Donaldson Center Fire Department Main Training Office, 2291 Perimeter Road, Greenville, SC 29605.

The purpose of this RSAT meeting is to unite those individuals and organizations that are actively involved in air traffic operations and movement of aircraft, vehicles and equipment on the Airport Operations Area (AOA). We look for participation from all major airport interests including tenants, fixed base operators, airport operations and maintenance personnel. Participants are asked to help develop recommendations and solutions to enhance surface safety. Those recommendations serve as the foundation for a site-specific Runway Safety Action Plan. You are cordially invited to join us.

Your participation is important and your input is welcomed. Please RSVP to Edward Hawk at [gyh.twr@sc-tac.com](mailto:gyh.twr@sc-tac.com). Include the name, organization, phone number and email address of those who will be attending.

If you have questions or need more information, please let me know. I can be reached at 864-277-4945 and/or [gyh.twr@sc-tac.com](mailto:gyh.twr@sc-tac.com)

Sincerely,

Edward Hawk  
Air Traffic Manager  
Donaldson Field Airport ATCT (GYH)  
864-277-4945 (Office)