



**Federal Aviation  
Administration**  
Rockford ATCT

## Memorandum

---

---

Date: August 19, 2013

To: Chicago Rockford International Airport Users

From: *Carmen M. Riley*  
Carmen M. Riley RFD ATM

Subject: 2013 RSAT meeting

---

---

Chicago Rockford International Airport Users,

Runway incursions remain a serious concern nationally. One important component of our ongoing efforts to improve surface safety at Rockford Airport involves conducting a Runway Safety Action Team (RSAT) meeting at least once each year. In conjunction with airport management, we will be conducting a local RSAT meeting on September 18, 2013. The meeting is scheduled from 10am till noon at the Airport Administration Building.

The purpose of this RSAT meeting is to unite those individuals and organizations that are actively involved in air traffic operations and movement of aircraft, vehicles and equipment on the Airport Operations Area (AOA). We look for participation from all major airport interests including tenants, fixed base operators, airport operations and maintenance personnel. Participants are asked to help develop recommendations and solutions to enhance surface safety. Those recommendations serve as the foundation for a site-specific Runway Safety Action Plan. You are cordially invited to join us.

Your participation is important and your input is welcomed. Please RSVP to Peter Sensenbrenner at [peter.a.sensenbrenner@faa.gov](mailto:peter.a.sensenbrenner@faa.gov). Include the name, organization, phone number and email address of those who will be attending.

If you have questions or need more information, please let me know. I can be reached at (815) 484-5312.

Sincerely,  
Carmen M. Riley  
Air Traffic Manager, RFD ATCT