



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Eastern Region  
Flight Standards District Office

Building 85-214, First Floor  
Bradley International Airport  
Windsor Locks, CT 06096-1009

JAN 15 2013

**TO: ALL INSPECTION AUTHORIZATION HOLDERS, AVIATION MAINTENANCE  
TECHNICIANS AND OTHER INTERESTED PARTIES**

The Windsor Locks Flight Standards District Office will hold its Inspection Authorization Renewal and Refresher Meeting on Thursday, March 14, 2013, from 8:00 a.m. to 4:30 p.m. The meeting will be held at the Connecticut State Veterans Home and Hospital Auditorium, 287 West Street, Rocky Hill, CT 06067. Please see the attachments for directions.

The agenda will include several technical and regulatory presentations as well as a discussion surrounding the Pilot's Bill of Rights as it pertains to 14 CFR 65 certificate holders. This seminar is open to all Aviation Maintenance Technicians and other interested parties. The doors will open at 7:30 a.m., with presentations beginning promptly at 8:00 a.m.

We are restricted to 150 attendees. Please contact this office at 860-654-1000 to sign up for the seminar in advance. Otherwise priority will be given to attendees in the following order:

1. Inspection Authorization holders within the geographic responsibility of the Windsor Locks FSDO.
2. Inspection Authorization holders.
3. 14 CFR Part 65 Mechanics
4. Students attending a 14 CFR 147 Aviation Maintenance Technician School
5. Any other interested parties.

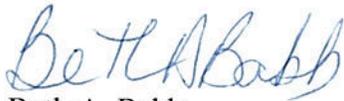
Please note that parking is limited and you are encouraged to car pool to the seminar.

Please complete (in ink) both FAA Forms 8610-1 and your activity form. Bring these completed forms to the meeting along with your IA card (FAA Form 8130-5), so it may be properly endorsed by an appropriate FAA Inspector. If you are unable to attend this meeting and need to make alternative arrangements for your endorsement or have any additional questions, please contact the office at 860-654-1000 during the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

In our continuing effort to improve the quality of service to our stakeholders, Flight Standards Service (AFS) would appreciate any comments you may have on our services and how to improve them. Your participation in meeting our goals for continuous improvement is greatly appreciated. Please visit the following website and complete the customer feedback form.

[http://www.faa.gov/about/office\\_org/headquarters\\_offices/avs/offices/afs/qms/](http://www.faa.gov/about/office_org/headquarters_offices/avs/offices/afs/qms/)

Sincerely,

A handwritten signature in blue ink that reads "Beth A. Babb". The signature is written in a cursive style with a large initial "B".

Beth A. Babb  
Manager

Enclosures

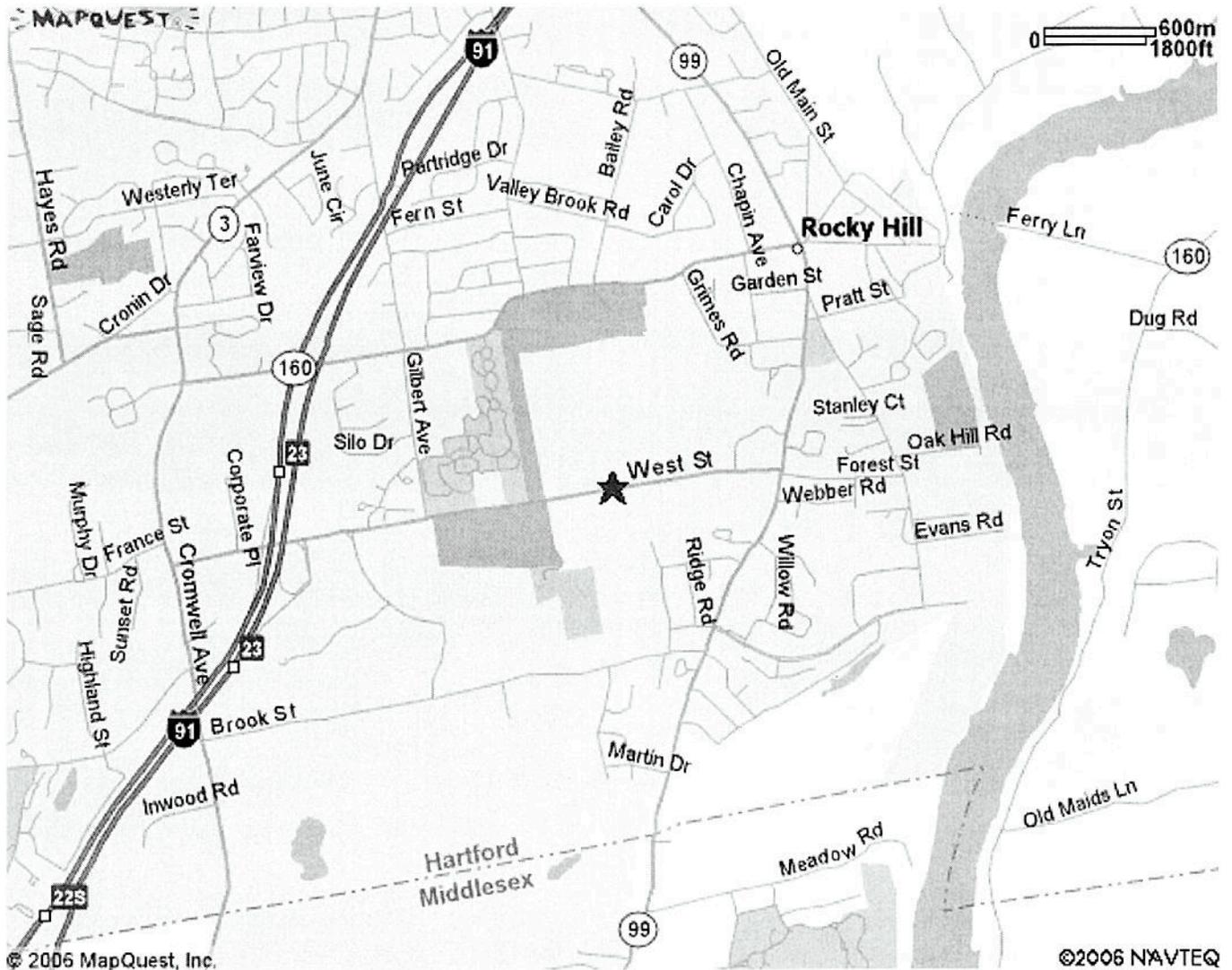
## DIRECTIONS

### FROM THE NORTH

TAKE I-91 SOUTH TO EXIT 23, WEST STREET, ROCKY HILL, CT. TURN LEFT ON WEST STREET 1.2 MILES TO THE CONNECTICUT STATE VETERANS HOME AND HOSPITAL ON THE LEFT

### FROM THE SOUTH

TAKE I-91 NORTH TO EXIT 23, WEST STREET, ROCKY HILL, CT. TURN RIGHT ON WEST STREET 1.0 MILES TO THE CONNECTICUT STATE VETERANS HOME AND HOSPITAL ON THE LEFT



**TEAR OFF  
BEFORE USE**

U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

**SUPPLEMENTAL  
INFORMATION**

## MECHANIC'S APPLICATION FOR INSPECTION AUTHORIZATION

**PRIVACY ACT STATEMENT:** This statement is provided pursuant to the Privacy Act of 1974, 5 USC § 552a:

The authority for collecting this information is contained in 49 USC §§ 40113, 44702, 44703, 44709 and 14 CFR Part 65. The principal purpose for which the information is intended to be used is to identify and evaluate your qualifications and eligibility for the issuance of an airman certificate and/or rating. Submission for the data is mandatory, except for the Social Security Number, which is voluntary. Failure to provide all required information will result in our being unable to issue you a certificate and/or rating. The information collected on this form will be included in a Privacy Act System of Records Notice (SORN) for DOT/FAA 847 (see [www.dot.gov/privacy/privacyactnotices](http://www.dot.gov/privacy/privacyactnotices)), including:

- (a) Providing basic airman certification and qualification information to the public upon request; examples of basic information include:
- The type of certificates and rating held, limitations, date of issuance and certificate number;
  - The status of the airman's certificate (i.e., whether it is current or has been amended, modified, suspended or revoked for any reason);
  - The airman's home address, unless requested by the airman to be withheld from public disclosure per 49 USC 44703(c);
  - Information relating to an airman's physical status or condition used to determine statistically the validity of FAA medical standards; and the date, class, and restrictions of the latest physical;
  - Information relating to an individual's eligibility for medical certification, requests for exemption from medical requirements, and requests for review of certificate denials.
- (b) Using contact information to inform airmen of meetings and seminars conducted by the FAA regarding aviation safety.
- (c) Disclosing information to the National Transportation Safety Board (NTSB) in connection with its investigation responsibilities.
- (d) Providing information about airmen to Federal, State, local and tribal law enforcement agencies when engaged in an official investigation in which an airman is involved.
- (e) Providing information about enforcement actions, or orders issued thereunder, to Federal agencies, the aviation industry, and the public upon request.
- (f) Making records of delinquent civil penalties owed to the FAA available to the U.S. Department of the Treasury and the U.S. Department of Justice (DOJ) for collection pursuant to 31 USC 3711(g).
- (g) Making records of effective orders against the certificates of airmen available to their employers if the airmen use the affected certificates to perform job responsibilities for those employers.
- (h) Making airman records available to users of FAA's Safety Performance Analysis System (SPAS), including the Department of Defense Commercial Airlift Division's Air Carrier Analysis Support System (ACAS) for its use in identifying safety hazards and risk areas, targeting inspection efforts for certificate holders of greatest risk, and monitoring the effectiveness of targeted oversight actions.
- (i) Making records of an individual's positive drug test result, alcohol test result of 0.04 or greater breath alcohol concentration, or refusal to submit to testing required under a DOT-required testing program, available to third parties, including current and prospective employers of such individuals. Such records also contain the names and titles of individuals who, in their commercial capacity, administer the drug and alcohol testing programs of aviation entities.
- (j) Providing information about airmen through the Civil Aviation Registry's Comprehensive Airmen Information System to the Department of Health and Human Services, Office to the Child Support Enforcement, and the Federal Parent Locator Service that locates noncustodial parents who owe child support. Records in this system are used to identify airmen to the child support agencies nationwide in enforcing child support obligations, establishing paternity, establishing and modifying support orders and location of obligors. Records listed within the section on Categories of Records are retrieved using Connect: Direct through the Social Security Administration's secure environment.
- (k) Making personally identifiable information about airmen available to other Federal agencies for the purpose of verifying the accuracy and completeness of medical information provided to FAA in connection with applications for airman medical certification.
- (l) Making records of past airman medical history data available to Aviation Medical Examiners (AMEs) on a routine basis so that AMEs may render the best medical certification decision.
- (m) Making airman, aircraft, and operator record elements available to users of FAA's Skywatch system, including the Department of Defense (DoD), the Department of Homeland Security (DHS), DOJ and other authorized Federal agencies, for their use in managing, tracking and reporting aviation related security events.
- (n) Other possible routine uses published in the Federal Register (see Prefatory Statement of General Uses for additional uses (65 FR 19477-78) For example, a record from this system records may be disclosed to the United States Coast Guard (Coast Guard) and to the Transportation Safety Administration (TSA) if information from this system was shared with either agency when that agency was a component of the Department of Transportation (DOT) before its transfer to DHS and such disclosure is necessary to accomplish a DOT, TSA or Coast Guard function related to this system of records.

**PAPERWORK REDUCTION ACT STATEMENT:** The information collected on this form is necessary to ensure applicant eligibility. The information is used to determine that the applicant meets the necessary qualifications for an original or renewal Mechanic's Inspection Authorization. We estimate that it will take approximately 20 minutes to complete the form. The information collection is required to obtain a benefit. The information collected becomes part of the Privacy Act system of records DOT/FAA 847, Aviation Records on Individuals. Please note that an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number associated with this collection is 2120-0022. Comments concerning the accuracy of this burden and suggestions for reducing the burden should be directed to the FAA at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, AIO-20.

No certificate may be issued unless a completed application form has been received (14 C.F.R. 65)

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION						Form Approved: OMB No. 2120-0022 02/28/2011		
<b>MECHANIC'S APPLICATION FOR INSPECTION AUTHORIZATION-PRIVACY ACT</b>								
1. NAME (Last, first, middle)						2. MECHANIC CERTIFICATE NO.		
3. MAILING ADDRESS (Number, street, city, State County, ZIP Code) (Place at which you desire to receive Airworthiness Directives, etc.)				4a. FIXED BASE OF OPERATIONS		4b. TELEPHONE NO.		
				PLACE AT WHICH YOU MAY BE LOCATED IN PERSON DURING NORMAL WORKING WEEK		PLACE AT WHICH YOU MAY BE LOCATED BY TELEPHONE DURING NORMAL WORKING WEEK		
5. HAVE YOU HELD A MECHANIC CERTIFICATE WITH BOTH AIRFRAME AND POWERPLANT RATINGS FOR THE 3 YEARS PRECEDING THE DATE OF THIS APPLICATION?						YES	NO	
6. HAVE YOU BEEN ACTIVELY ENGAGED, FOR AT LEAST THE 2-YEAR PERIOD BEFORE THE DATE OF APPLICATION IN MAINTAINING AIRCRAFT CERTIFICATED AND MAINTAINED IN ACCORDANCE WITH THE CFRs?								
7. HAS YOUR MECHANIC CERTIFICATE AND/OR RATINGS BEEN REVOKED OR SUSPENDED DURING THE 3-YEAR PERIOD PRECEDING THIS APPLICATION?								
8. HAS AN INSPECTION AUTHORIZATION BEEN DENIED YOU WITHIN 90 DAYS PREVIOUS TO THIS APPLICATION? IF ANSWER IS "YES", EXPLAIN IN REMARKS.								
9. HAVE YOU MET THE MINIMUM REQUIREMENTS FOR RENEWAL OF INSPECTION AUTHORIZATION? (For Renewal Only)								
10. BASIS FOR RENEWAL (Number Performed Per Renewal Period)								
ALTERATIONS		REPAIRS		ANNUAL INSP.		PROGRESSIVE INSP.		RECENT ISSUANCE - IN EFFECT LESS THAN 90 DAYS BEFORE EXPIRATION DATE
<small>First Year Period</small>	<small>Second Renewal Period</small>	<small>First Year Period</small>	<small>Second Renewal Period</small>	<small>First Year Period</small>	<small>Second Renewal Period</small>	<small>First Year Period</small>	<small>Second Renewal Period</small>	
FAA ACCEPTED COURSE/SEMINAR NO., LOCATION, AND DATE (First Year Period)				FAA ACCEPTED COURSE/SEMINAR NO., LOCATION, AND DATE (Second Renewal Period)				
11. AIRCRAFT MAINTENANCE ACTIVITY DURING LAST 2 YEARS								
DATES		NAME AND ADDRESS OF REPAIR STATION, FACILITY, MANUFACTURER, OPERATOR, ETC.				DESCRIPTION OF ACTIVITY		
FROM								
TO PRESENT								
FROM								
TO								
FROM								
TO								
12. REMARKS								
13. CERTIFICATION: I certify that the statements made above and in all attachments hereto are correct and true.								
DATE				SIGNATURE OF APPLICANT				
14. RECORD OF ACTION (For FAA use only)								
<input type="checkbox"/> ENDORSEMENT		DATE		INSPECTOR'S SIGNATURE		OFFICE IDENTIFICATION		
<input type="checkbox"/> ISSUANCE		DATE		INSPECTOR'S SIGNATURE		OFFICE IDENTIFICATION		
<input type="checkbox"/> RENEWAL								
<input type="checkbox"/> VOLUNTARY SURRENDER								

**INSTRUCTIONS FOR FAA FORM 8610-1**  
**Mechanic's Application for Inspection Authorization**

**Block 1 and 2:** Your name and certificate number as shown on your FAA Mechanic's Certificate.

**Block 3 thru 9:** Self explanatory.

**Block 10, Basis for Renewal:** Enter the number of individual alterations, repairs, or inspections performed for each activity during the respective year/ renewal period.

Calendar year example of Year/ Renewal Periods:

First Year = April 1, 2009 to March 31st, 2010 (Even year)

Second Renewal = April 1, 2010 to March 31st, 2011 (Odd Year)

**Block 11, Aircraft Maintenance Activity During Last 2 Years:**

For the "Dates": Make entries in descending order.

For the "Description of Activity": Identify work performed. Do not include titles or positions.

No certificate may be issued unless a completed application form has been received (14 C.F.R. 65)

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION							Form Approved: OMB No. 2120-0022 02/28/2011	
<b>MECHANIC'S APPLICATION FOR INSPECTION AUTHORIZATION-PRIVACY ACT</b>								
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3. MAILING ADDRESS (Number, street, city, State County, ZIP Code) (Place at which you desire to receive Airworthiness Directives, etc.)				4a. FIXED BASE OF OPERATIONS		4b. TELEPHONE NO.		
				PLACE AT WHICH YOU MAY BE LOCATED IN PERSON DURING NORMAL WORKING WEEK		PLACE AT WHICH YOU MAY BE LOCATED BY TELEPHONE DURING NORMAL WORKING WEEK		
5. HAVE YOU HELD A MECHANIC CERTIFICATE WITH BOTH AIRFRAME AND POWERPLANT RATINGS FOR THE 3 YEARS PRECEDING THE DATE OF THIS APPLICATION?							YES	NO
6. HAVE YOU BEEN ACTIVELY ENGAGED, FOR AT LEAST THE 2-YEAR PERIOD BEFORE THE DATE OF APPLICATION IN MAINTAINING AIRCRAFT CERTIFICATED AND MAINTAINED IN ACCORDANCE WITH THE CFRs?								
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FAA ACCEPTED COURSE/SEMINAR NO., LOCATION, AND DATE (First Year Period)				FAA ACCEPTED COURSE/SEMINAR NO., LOCATION, AND DATE (Second Renewal Period)				
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DATE				SIGNATURE OF APPLICANT				
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<input type="checkbox"/> ENDORSEMENT		DATE		INSPECTOR'S SIGNATURE			OFFICE IDENTIFICATION	
<input type="checkbox"/> ISSUANCE		DATE		INSPECTOR'S SIGNATURE			OFFICE IDENTIFICATION	
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