



U.S. Department
of Transportation
**Federal Aviation
Administration**

Greensboro Flight Standards District
Office, AEA-FSDO-39
1301 S. Terminal Service Road
Greensboro, North Carolina 27409
(336) 369-3900 FAX (336) 369-3980

December 15, 2014

Dear Inspection Authorization Holder:

The Greensboro Flight Standards District Office and FAASTeam sponsored by GTCC Greensboro Technical Community College and the RDU Airport Authority are hosting its' 2015 IA Refresher Meetings.

There will be (2) IA Refresher Training Seminars offered in February 2015. Both seminars will be held as "TRAINING ONLY". Training certificates will be issued at the end of each meeting; please see the meeting schedule on back. **Due to time limitations, "ALL" IA renewal packages will be processed at the Greensboro Flight Standards District Office during the month of March 2015.** As we approach the 2015 IA renewal period there are several items each Inspection Authorization Holder needs to address prior to submitting his/her application for renewal. IA's must present their signed renewal package to the Greensboro Flight Standards District Office no later than March 31, 2015. You may submit a complete renewal package via office appointment, USPS mail or drop-off at either of the (2) February Training Meetings. Please make sure to keep a working copy of your IA card with you while your original IA card is being renewed at the Greensboro Office.

Those of you that are planning to renew based solely on "8 hours" of IA refresher training, please take note. ***Refresher training attendance "alone" does not satisfy the requirements for IA renewal!** The renewal applicant must continue to meet the requirements as stated in FAR 65.91. If your basis for renewal is other than activities as noted in Block 10 of FAA Form 8610-1, please complete the "Actively Engaged" section on page 2 of the enclosed IA Activity / Training Record Form. **I/A/W the Pilots Bill of Rights, the IA holder must provide evidence of IA Activity that meets the yearly requirements I/A/W Title 14 of the Code of Federal Regulations (14 CFR) Part 65, 65.91, 65.92, 65.93 and 65.95.** We would like to remind you that your current IA privileges expire as of March 31, 2015 and in accordance with the Federal Aviation Regulations (FAR) Part 65.93, renewal will not be allowed beyond this date. If you fail to renew by March 31, 2015, you must re-apply for the Inspection Authorization in accordance with FAR 65.91. An IA issued less than 90 days prior to March 31, 2015 need not comply with FAR 65.93(a)(1) through (5) for that quarter, however still needs to apply for the renewal. The aforementioned regulations may be located at www.FAA.Gov.

As a reminder, please submit the following documents with your "2015 IA Renewal Request":

1. Two (2) Original FAA Form 8610-1 Mechanic's Application for IA - Privacy Act.
All blocks (1-13) must be filled out with original signature and dates on all forms.
2. A copy of the APPENDIX B - Acknowledgment of receipt, Pilot's Bill of Rights Notification.
3. A copy of all IA training certificates for yearly training (Minimum of 8 - hours per year).
4. Original IA Training & Activity Form with supporting evidence.
5. A copy of your current FAA A&P Certificate.
6. Original IA Card - FAA Form 8310-5.

You may attend one of the refresher meetings or complete any FAA-accepted course. We look forward to seeing you at the 2015 IA Refresher Meetings. Please contact this office at 336-369-3900 should you need additional assistance.

James S. Verre
Frontline Manager, EA-39

The Greensboro Flight Standards District Office

*Cordially invites you
to attend the*

“2015 IA Refresher Training”

The Greensboro Flight Standards District Office, FAASTeam, (GTCC) Greensboro Technical Community College and the RDU Airport Authority are hosting the 2015 IA events.

There are (2) two refresher meetings scheduled for 2015. Each (8-hour) meeting is scheduled for 8:00 am - 5:00 pm. Seating is limited to IA's and AMT's. Registration of attendance is required on arrival at each event.

February 24, 2015 IA Refresher Meeting at:
GTCC, Donald W. Cameron Campus
7908 Leabourne Road
Colfax, NC 27623

And

February 26, 2015 IA Refresher Meeting at:
Raleigh-Durham Airport Authority - Room 100
Raleigh-Durham International Airport (RDU)
1000 Trade Drive, Raleigh, NC 27623

On-line announcements and reservations will open January 5, 2015.
To pre-register for available seating, please visit www.faasafety.gov and follow the links under the SPANS / Events and Seminar section.

Eight hours of training credit will be given at each of the refresher meetings and applicable towards the 2015 IA renewal process. Directions to each of the facilities will be available on: www.faasafety.gov.