



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Greensboro Flight Standards District  
Office, AEA-FSDO-39  
1301 S. Terminal Service Road  
Greensboro, North Carolina 27409  
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January 15, 2013

Dear Inspection Authorization Holder:

As we approach the 2013 IA renewal period there are several items each Inspection Authorization Holder needs to address prior to submitting his/her application for renewal. Due to time limitations, **IA's must present their signed renewal package to the Greensboro Flight Standards District Office no later than February 15, 2013 to receive their "IA renewal card" at the 2013 IA Refresher Meetings.**

Those of you that are planning to renew based solely on "8 hours" of IA refresher training, please take note. **\*Refresher training attendance "alone" does not satisfy the requirements for IA renewal!** The renewal applicant must continue to meet the requirements as stated in FAR 65.91. If your basis for renewal is other than activities as noted in Block 10 of FAA Form 8610-1, please complete the "Actively Engaged" section on page 2 of the enclosed IA Activity / Training Record Form.

The IA holder must provide evidence that he/she meets the yearly requirements I/A/W Title 14 of the Code of Federal Regulations (14 CFR) Part 65, 65.91, 65.92, 65.93 and 65.95. We would like to remind you that your current IA privileges expire as of March 31, 2013 and in accordance with the Federal Aviation Regulations (FAR) Part 65.93, renewal will not be allowed beyond this date. If you fail to renew by March 31, 2013, you must re-apply for the Inspection Authorization in accordance with FAR 65.91. An IA issued less than 90 days prior to March 31, 2013 need not comply with FAR 65.93(a)(1) through (5) for that quarter, however still needs to apply for the renewal. The aforementioned regulations may be located at [www.FAA.Gov](http://www.FAA.Gov).

As a reminder, please submit the following documents with your "2013 IA Renewal Request":

1. Two (2) - FAA Form 8610-1, Mechanic's Application for Inspection Authorization-Privacy Act. **All BLOCKS (1-13) MUST BE FILLED OUT** with date and original signature on **all forms**.
2. A copy of the APPENDIX B - Acknowledgment of receipt, Pilot's Bill of Rights Notification.
3. A copy of all training certificates for IA refresher training (Minimum of 8 - hours per year).
4. Inspection Authorization Activity Record Form completed, dated and signed.
5. A copy of your current FAA A&P Certificate.
6. FAA Form 8310-5, Inspection Authorization Card.

The 2013 IA Refresher Meeting Schedule is listed on the reverse page. You may attend one of the refresher meetings or complete an FAA-accepted course. We look forward to seeing you at the 2013 IA Refresher Meetings. Please contact this office should you need additional assistance.

Sincerely,

James S. Verre  
Manager, EA-39

The Greensboro Flight Standards District Office  
Cordially invites you to attend the:  
**“2013 IA Refresher Meetings”**

The Greensboro Flight Standards District Office, FAASTeam, NCDOT, RCR Air and the RDU Airport Authority are hosting the 2013 IA events. There are (2) two refresher meetings scheduled for 2013. Each (8-hour) meeting is scheduled for 8:00 am - 5:00 pm. Registration of attendance is required on arrival at each event. Seating is limited to IA's and AMT's.

**March 05, 2013 IA Refresher Meeting at:**

Richard Childress Racing Air  
Davidson County Airport (EXX)  
1307 Aviation Way, Lexington, NC 27292

And

**March 12, 2013 IA Refresher Meeting at:**

Raleigh-Durham Airport Authority - Room 100  
Raleigh-Durham International Airport (RDU)  
1000 Trade Drive, Raleigh, NC 27623

On-line reservations should open February 1, 2013. To pre-register for available seating, please visit [www.faasafety.gov](http://www.faasafety.gov) and follow the links under the SPANS / Events and Seminar section.

Eight hours of training credit will be given at each of the refresher meetings and applicable towards the 2013 IA renewal process. Directions to each of the facilities will be available on: [www.faasafety.gov](http://www.faasafety.gov).