

ELM Airport Users,

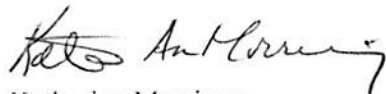
Runway incursions remain a serious concern nationally. One important component of our ongoing efforts to improve surface safety at ELM Airport involves conducting a Runway Safety Action Team (RSAT) meeting at least once each year. In conjunction with airport management, we will be conducting a local RSAT meeting on August 28, 2013. The meeting is scheduled from 1pm to 3pm at the conference room next to the restaurant.

The purpose of this RSAT meeting is to unite those individuals and organizations that are actively involved in air traffic operations and movement of aircraft, vehicles and equipment on the Airport Operations Area (AOA). We look for participation from all major airport interests including tenants, fixed base operators, airport operations and maintenance personnel. Participants are asked to help develop recommendations and solutions to enhance surface safety. Those recommendations serve as the foundation for a site-specific Runway Safety Action Plan. You are cordially invited to join us.

Your participation is important and your input is welcomed. Please RSVP to Robert P. Fletcher at Robert.P.Fletcher@faa.gov. Include the name, organization, phone number and email address of those who will be attending.

If you have questions or need more information, please let me know. I can be reached at (607) 739-1971.

Sincerely,

A handwritten signature in black ink, appearing to read 'Katharine Morrissey', written in a cursive style.

Katharine Morrissey
ATM ELM ATCT