

# Registering for FAA Online Courses for WINGS Credit

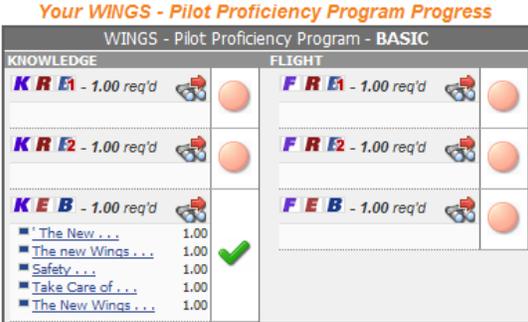
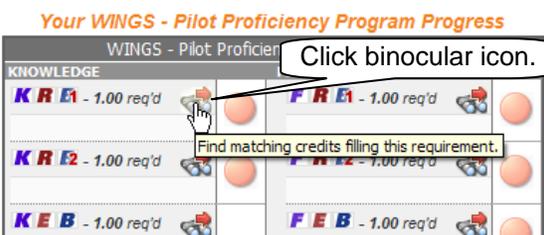
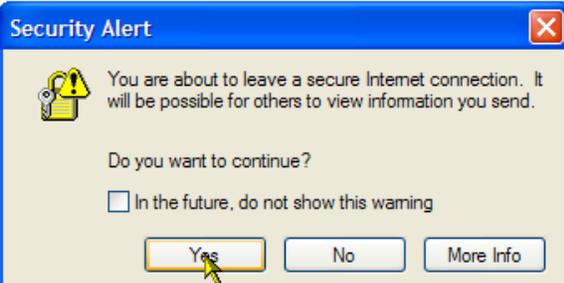
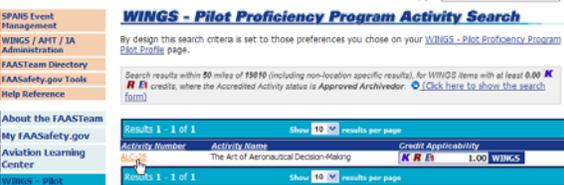
## Introduction

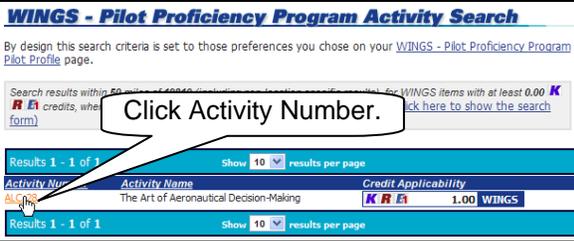
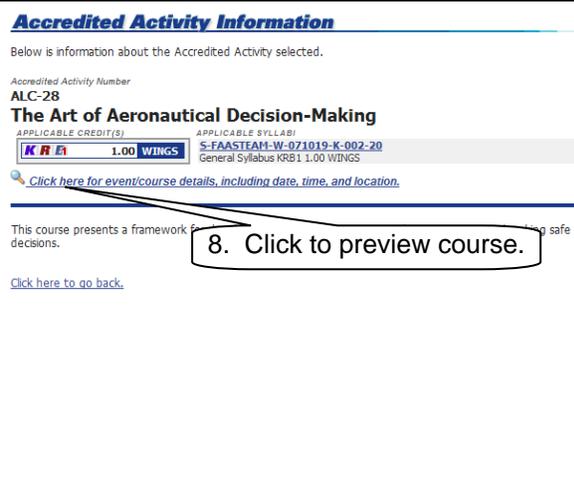
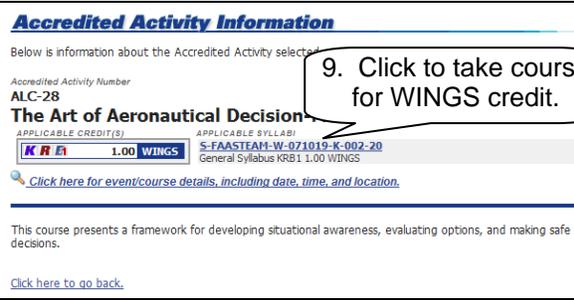
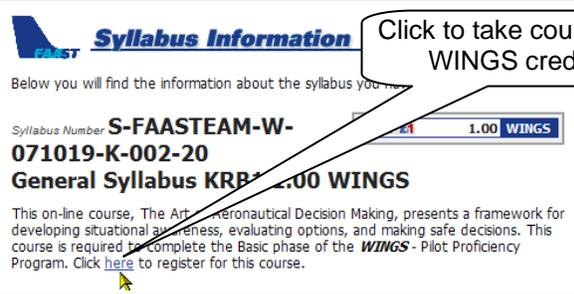
The FAA has online courses that meet the knowledge credit requirements for the WINGS Pilot Proficiency Program. These courses can be previewed or taken for with a test to receive WINGS credit. To be able to receive credit for taking these courses, you must register to take the course.

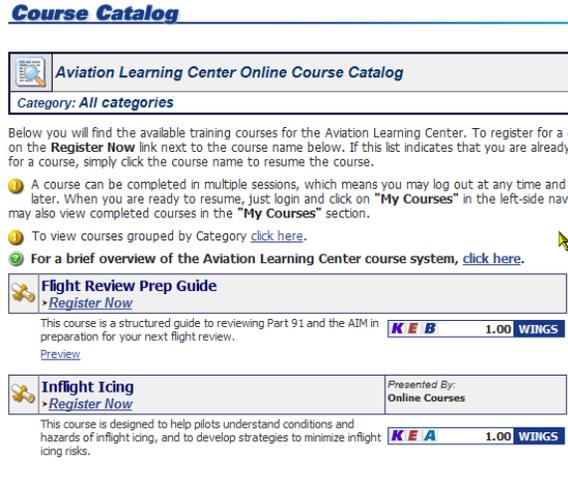
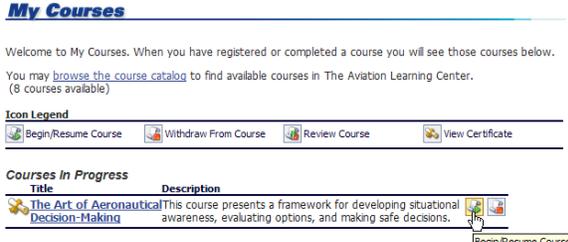
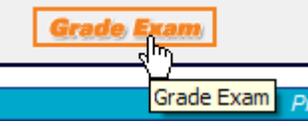
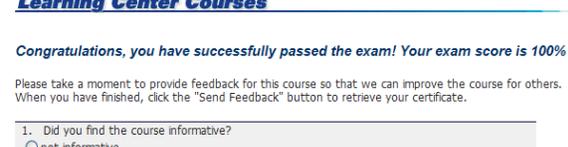
These instructions will show you how to use the links from the "My WINGS" page to find the FAA Online Course(s) that meet your WINGS credit requirements and register to take the course.

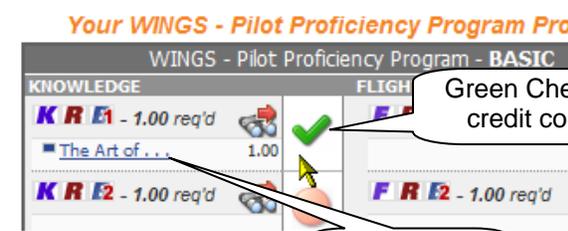
## Prerequisites

1. You have a FAASafety.gov account
2. You have a WINGS profile
3. You have logged in to FAASafety.gov
4. You are at your "My WINGS" page

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| <p>1. Scroll down the "My WINGS" page until you see the "Your WINGS – Pilot Proficiency Program Progress" grid with the credit you are looking to complete.</p> <p><b>Note:</b> On some monitors, the digits "1" and "2" may overlap the "B" for <u>K</u>nowledge or <u>F</u>light <u>R</u>equired <u>B</u>asic 1 or 2 symbols as shown to the right.</p> |   |
| <p>2. Click on the <b>Binocular</b>  button for the desired credit.</p>  |  |
| <p>3. Click the <b>Yes</b> button to the Security Alert Question.</p> <p><b>Note:</b> You may not see this Security Alert box depending on your web browser settings. Click <b>Yes</b> any time you see this box.</p>   |  |
| <p>4. You will now be at the <b>WINGS – Pilot Proficiency Program Activity Search</b> page that shows one or more activities that meet the requirements for the credit you have chosen. In this example KRB1 credit.</p>  |  |

| <p>5. Click on the <b>Activity Number</b> to get more details on the course.</p> <p>6. Click <b>Yes</b> if you get the Security Alert box.</p>  |  <p><b>WINGS - Pilot Proficiency Program Activity Search</b></p> <p>By design this search criteria is set to those preferences you chose on your <b>WINGS - Pilot Proficiency Program Pilot Profile</b> page.</p> <p>Search results within 50 miles of 00000 for WINGS items with at least 0.00 KRB credits, when you click here to show the search form)</p> <p>Results 1 - 1 of 1 Show 10 results per page</p> <table border="1"> <thead> <tr> <th>Activity Number</th> <th>Activity Name</th> <th>Credit Applicability</th> </tr> </thead> <tbody> <tr> <td>ALC-28</td> <td>The Art of Aeronautical Decision-Making</td> <td>KRB 1.00 WINGS</td> </tr> </tbody> </table> <p>Results 1 - 1 of 1 Show 10 results per page</p> | Activity Number      | Activity Name | Credit Applicability | ALC-28 | The Art of Aeronautical Decision-Making | KRB 1.00 WINGS |
|---|--|----------------------|---------------|----------------------|--------|---|----------------|
| Activity Number   | Activity Name  | Credit Applicability |               |                      |        |   |                |
| ALC-28  | The Art of Aeronautical Decision-Making  | KRB 1.00 WINGS       |               |                      |        |   |                |
| <p>7. There are two options once you get to the <b>Accredited Activity Information</b> page.</p> <p>8. Option 1: the FAA gives you the opportunity to preview the course, with out taking the test for WINGS credit. To preview the course, click on the <b>Click here for event/course details...</b> link.</p> <p><a href="#">Click here for event/course details, including date, time, and location.</a></p> <p><b>Note:</b> clicking this link opens a new window to the FAASTeam Learning Center Course. You will be able to preview the entire course. The test will not be available.</p> |  <p><b>Accredited Activity Information</b></p> <p>Below is information about the Accredited Activity selected.</p> <p>Accredited Activity Number<br/>ALC-28</p> <p><b>The Art of Aeronautical Decision-Making</b></p> <p>APPLICABLE CREDIT(S) 1.00 WINGS</p> <p>APPLICABLE SYLLABI<br/>S-FAASTEAM-W-071019-K-002-20<br/>General Syllabus KRB 1.00 WINGS</p> <p><a href="#">Click here for event/course details, including date, time, and location.</a></p> <p>This course presents a framework for developing situational awareness, evaluating options, and making safe decisions.</p> <p><a href="#">Click here to go back.</a></p>   |                      |               |                      |        |   |                |
| <p>9. Option 2: to take the course for WINGS credit, Click the <b>Applicable Syllabi Course Number</b> link. For this example, click on <b>S-FAASTEAM-W-071019-K-002-20</b> General Syllabus KRB 1.00 WINGS</p>   |  <p><b>Accredited Activity Information</b></p> <p>Below is information about the Accredited Activity selected.</p> <p>Accredited Activity Number<br/>ALC-28</p> <p><b>The Art of Aeronautical Decision-Making</b></p> <p>APPLICABLE CREDIT(S) 1.00 WINGS</p> <p>APPLICABLE SYLLABI<br/>S-FAASTEAM-W-071019-K-002-20<br/>General Syllabus KRB 1.00 WINGS</p> <p><a href="#">Click here for event/course details, including date, time, and location.</a></p> <p>This course presents a framework for developing situational awareness, evaluating options, and making safe decisions.</p> <p><a href="#">Click here to go back.</a></p>  |                      |               |                      |        |   |                |
| <p>10. Once at the Syllabus Information page, Click on the <b>Click here</b> link to register to take the course for credit.</p>  |  <p><b>Syllabus Information</b></p> <p>Below you will find the information about the syllabus you have selected.</p> <p>Syllabus Number <b>S-FAASTEAM-W-071019-K-002-20</b> 1.00 WINGS</p> <p><b>General Syllabus KRB 1.00 WINGS</b></p> <p>This on-line course, The Art of Aeronautical Decision Making, presents a framework for developing situational awareness, evaluating options, and making safe decisions. This course is required to complete the Basic phase of the <b>WINGS</b> - Pilot Proficiency Program. Click <a href="#">here</a> to register for this course.</p>   |                      |               |                      |        |   |                |

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| <p>11. You will now be at the Aviation Learning Center Online Course Catalog.</p> <p><b>Note:</b> A course can be completed in multiple sessions, which means you may log out at any time and resume it later. When you are ready to resume, just login and click on "<b>My Courses</b>" in the left-side navigation. You may also view completed courses in the "<b>My Courses</b>" section. Below you will find the available training courses for the Aviation Learning Center. To register for a course, click on the <b>Register Now</b> link next to the course name below. If this list indicates that you are already registered for a course, simply click the course name to resume the course.</p> |    |
| <p>12. Click on the <b>Register Now</b> link.</p>   |    |
| <p>13. Click on the <b>Start/Resume Course</b> button beside the course name to start the course.</p>   |   |
| <p>14. Once you have completed the course, you will be on the Review page. At the bottom of the page, click on the <b>Take The Exam!</b> link.</p>  |  |
| <p>15. Once you have completed the exam, you will be asked to click the <b>Grade Exam</b> button.</p> <p><b>Note:</b> If you did not get 100% on the exam, you will be given an opportunity to review your missed questions and have the exam regarded.</p>   |  |
| <p>16. Complete the feedback section.</p>   |  |
| <p>17. Click the Send Feedback button.</p>  |  |

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| <p>18. Click the <b>Click here for your certificate</b> link to view your certificate.</p>  | <p><b>Learning Center Courses</b></p> <p><b>Congratulations! You have passed the "The Art of Aeronautical Decision-Making" course online!</b></p> <p>Thank you for providing feedback regarding our courses.</p> <p>&gt; <a href="#">Click here for your certificate.</a><br/> &gt; <a href="#">Click here to return to your "My Courses" page.</a></p> |
| <p>19. Click on the <b>Printer</b>  button to print a hard copy certificate for your records.</p>                        |   |
| <p>20. You can confirm that you have been given WINGS credit by clicking on "<b>My WINGS</b>" under the WINGS – Pilot Proficiency Program menu choice on the left hand side of the screen.</p>            |    |
| <p>21. You will see a Green Check beside the credit and the name of the course you just completed in your WINGS Progress grid.</p>  |   |
| <p>22. If for some reason, you do not see a link on the Syllabus Information page, open up the Aviation Learning Center menu and click on the Online Course Catalog. Then follow Steps 11 through 21.</p> |   |

**~~ End of Instructions ~~**