Federal Aviation Administration

"Personal Minimums" Checklist

Before the task

- Do I have the knowledge to perform the task?
- Do I have the technical data to perform the task?
- Have I performed the task previously?
- Do I have the proper tools and equipment to perform the task?
- Have I had the proper training to support the job task?
- Am I mentally prepared to perform the job task?
- Am I physically prepared to perform the task?
- Have I taken the proper safety precautions to perform the task?
- Do I have the resources available to perform the task?
- Have I researched the FARs to ensure compliance?

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After the task

- Did I perform the job task to the best of my abilities?
- Was the job task performed to be equal to the original?
- Was the job task performed in accordance with appropriate data?
- Did I use all the methods, techniques, and practices acceptable to the industry?
- Did I perform the job task without pressures, stress, and distractions?
- Did I reinspect my work or have someone inspect my work before return to service?
- Did I make the proper record entries for the work performed?
- Did I perform the operational checks after the work was completed?
- Am I willing to sign on the bottom line for the work performed?
- Am I willing to fly in the aircraft once it is approved for the return to service?

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